



**EASTERN PLUMAS HEALTH CARE DISTRICT
MEETING OF THE STANDING FINANCE COMMITTEE
AGENDA**

Thursday, March 28, 2024 at 4:00 p.m.

The March 28, 2024 Finance Committee meeting will be held in both a virtual and an in-person setting for the general public. The Board meeting location at the Portola Medical Clinic Conference Room will be accessible to the public. The meeting is also accessible to the public via Zoom (See the connection information below). Public comment will be accepted on any item on the agenda as called for by the Board chair until the close of public comment for each item.

Any person with a disability may submit a request for reasonable modification or accommodation to the above-described means for accessing and offering comment at the meeting to Barbara Sokolov barbara.sokolov@ephc.org who will swiftly resolve such request.

The Finance Committee meeting is accessible via Zoom:

Meeting ID: 845 5401 3387 **Passcode:** 924105 **Dial In:** +1 669 900 6833 US (San Jose)
<https://us06web.zoom.us/j/84554013387?pwd=bO2pLGO2B3WSMCbbNlnGVT4K938rEa.1>

	<u>Presenter(s)</u>	<u>I/D/A</u>	<u>Page(s)</u>
1. <u>Call to Order</u>	Dr. Paul Swanson	A	
2. <u>Roll Call</u>	Dr. Paul Swanson	I	
3. <u>Consent Calendar</u>	Dr. Paul Swanson	A	
• Agenda			1
• Meeting Minutes of 1.25.24 Finance Committee			2
4. <u>Board Comments</u>	Board Members	I	
5. <u>Public Comment</u>	Members of the Public	I	
6. <u>CFO Report</u>	Katherine Pairish	I/D	3-7
• Report of February Financials			
7. <u>Adjournment</u>	Dr. Paul Swanson	A	

The next regularly scheduled meeting of the Standing Finance Committee is April 25, 2024 at the Portola Medical Clinic Conference Room, 480 1st Avenue, Portola CA 96122.

**EASTERN PLUMAS HEALTH CARE DISTRICT
MEETING OF THE STANDING FINANCE COMMITTEE
OF THE BOARD OF DIRECTORS**

MINUTES

Thursday, January 25, 2024 at 4:00 p.m.

1. Call to Order

Meeting was called to order at 4:02 p.m.

2. Roll Call

Present: Paul Swanson, M.D., Committee Chair/Board Member; Augustine Corcoran, Committee Member

Staff in attendance: Doug McCoy, CEO; Katherine Pairish, CFO; Penn Holland, CNO; Barbara Sokolov, Executive Assistant/Clerk of the Board.

3. Consent Calendar

The consent calendar items were approved as submitted.

Motion: Director Corcoran, seconded by Director Swanson.

4. Board Comments

None.

5. Public Comments

None.

6. Audit Presentation

Jerrel Tucker, JWT & Associates, LLP

See Audit Results in January Finance Committee Packet

Jerrel's report indicated that it was another strong financial year for EPHC. Dr. Swanson asked about EPHC's internal controls. Jerrel & Katherine explained that everything was appropriately in place for an organization of this size. Dr. Swanson asked about budgeting with a deficit. Jerrel explained that red flags included a significant decline in volume or inability to maintain volume; capital improvements that require heavy debt; and a revenue cycle with increasing amounts of bad debt. Dr. Swanson asked about the merits of having a different auditor. Katherine said that was not a bad idea if the Board would like to consider it. Good to have a second set of eyes but also good that Jerrel knows EPHC and other area hospitals.

7. CFO Report

Katherine Pairish, CFO

Because the Audit Presentation and discussion went long, Katherine's report was deferred to the Regular BOD Meeting. See January Finance Committee Packet for financial reports from December.

8. Adjournment

Meeting adjourned at 5:01 p.m.

Eastern Plumas Health Care
Financial Statements – Board Report
February 2024

Summary

This report will cover year-to-date financials through February 29, 2024, compared to year-to-date through February 28, 2023.

Total Patient Revenues were higher than last year by \$1,986,857. This represents a 6% increase. Total Operating Expenses were higher than last year by \$302,276. This represents a 1% increase. Our bottom line improved over last year by \$1,320,708 or 30%.

Revenues (Year-to-Date)

Overall, total Inpatient Revenues were higher than last year by \$875,745, with Skilled Nursing Revenues higher than last year by \$977,290. Pro Fees were higher than last year by \$171,196. Total Outpatient Revenues were higher than last year by \$1,104,848 and Clinic Revenues were less than last year by \$164,932.

Expenses (Year-to-Date Current Year Compared to Year-to Date Last Year)

Salaries and Benefits: Combined Salaries and Benefits were higher by \$317,068.

Purchased Services: Purchased Services were less by \$443,785.

Professional Fees: Professional Fees were higher by \$136,954

Repairs & Maintenance: Repairs & Maintenance were less by \$29,041.

Utilities: Utilities were higher by \$145,394.

Supplies: Supplies were less by \$85,275.

Depreciation Expense: Depreciation Expense was higher by \$96,254.

Other Expenses: Other Expenses were higher by \$111,232. These include training, travel, and dues and subscriptions.

Revenue Cycle

Gross Accounts Receivable as of February 29, 2024 was \$17 million. This is an 86% increase over last year. We are continuing to work towards reducing this balance.

Balance Sheet

Total Cash decreased 20.29%. Net AR increased 44.20% and Net Fixed Assets increased 10.02%. Total Liabilities decreased 33.25%.

Additional Information

Days cash on hand on February 29, 2024, was 111. February 28, 2023, days cash on hand was 133. We have spent \$1,829,448 on capital equipment so far this year. We funded \$1,883,653 in IGT's in February and another \$889,691 this month. We expect to receive \$8,657,566 funds before the end of the fiscal year. Our Fund Balance increased by \$4,457,681 or 20.07%.

Eastern Plumas Health Care
Income Statement
DRAFT
Year-to-Date Comparative

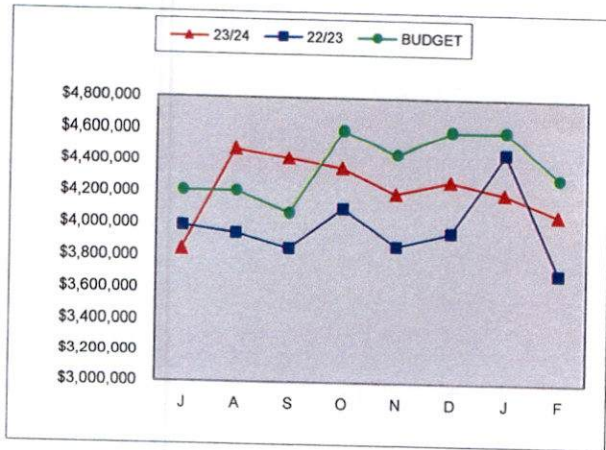
		% Net Pt Revenue	Year- to-Date 02/29/2024	Year- to-Date 02/28/2023	\$ Variance
1	REVENUE				
2	Inpatient Revenue		\$ 1,244,245	\$ 1,648,290	\$ (404,045)
3	Inpatient Revenue - Swing Bed		\$ 1,329,000	\$ 1,026,500	\$ 302,500
4	Inpatient Revenue - SNF		\$ 7,147,790	\$ 6,170,500	\$ 977,290
	Inpatient Revenue		\$ 9,721,035	\$ 8,845,290	\$ 875,745
5	All Pro Fees		\$ 2,529,147	\$ 2,357,951	\$ 171,196
7	Outpatient Revenue		\$ 17,919,495	\$ 16,814,647	\$ 1,104,848
8	Clinics		\$ 3,683,650	\$ 3,848,582	\$ (164,932)
9	Total Patient Revenue		\$ 33,853,327	\$ 31,866,470	\$ 1,986,857
11	Contractual Allowances		\$ (12,735,927)	\$ (11,892,054)	\$ (843,873)
12	Charity Discounts		\$ (75,253)	\$ (86,191)	\$ 10,938
13	Other Allowances		\$ (244,008)	\$ (198,661)	\$ (45,347)
14	Bad Debt		\$ (491,291)	\$ (537,974)	\$ 46,683
15	Total Deductions		\$ (13,546,479)	\$ (12,714,880)	\$ (831,599)
16	Net Patient Revenue		\$ 20,306,848	\$ 19,151,590	\$ 1,155,258
17	% of Gross Revenue		59.98%	60.10%	-0.11%
18	Meaningful Use Revenue		\$ -	\$ -	\$ -
19	Quality Payments		\$ -	\$ 232,180	\$ (232,180)
20	IGT Payments		\$ 2,245,289	\$ 70,844	\$ 2,174,445
21	Other Operating Revenue		\$ 44,147	\$ 240,134	\$ (195,987)
22	Total Operating Revenue		\$ 22,596,284	\$ 19,694,748	\$ 2,901,536
23	EXPENSES				
24	Salaries and Wages	53.4%	\$ (10,851,132)	\$ (10,982,769)	\$ 131,637
25	Employee Benefits	23.0%	\$ (4,663,710)	\$ (4,215,005)	\$ (448,705)
26	Professional Fees - Medical	11.5%	\$ (2,345,247)	\$ (2,224,137)	\$ (121,110)
27	Professional Fees - Other	0.6%	\$ (120,627)	\$ (104,783)	\$ (15,844)
28	Supplies	9.2%	\$ (1,861,671)	\$ (1,946,946)	\$ 85,275
29	Purchased Services	17.6%	\$ (3,565,763)	\$ (4,009,548)	\$ 443,785
30	Insurance	1.7%	\$ (354,723)	\$ (304,628)	\$ (50,095)
31	Rental and Leases	0.2%	\$ (49,520)	\$ (46,138)	\$ (3,382)
32	Repairs and Maintenance	2.6%	\$ (520,379)	\$ (549,420)	\$ 29,041
33	Utilities and Telephone	4.3%	\$ (872,042)	\$ (726,648)	\$ (145,394)
34	Depreciation Amortization	4.2%	\$ (844,414)	\$ (748,160)	\$ (96,254)
35	Other Expenses	3.2%	\$ (640,017)	\$ (528,785)	\$ (111,232)
36	Total Operating Expenses	131.4%	\$ (26,689,243)	\$ (26,386,967)	\$ (302,276)
37	Income From Operations	-20.2%	\$ (4,092,959)	\$ (6,692,219)	\$ 2,599,260
38	Tax Revenue	-2.1%	\$ 433,600	\$ 395,931	\$ 37,669
39	Non Capital Grants and Donations	-0.9%	\$ 180,404	\$ -	\$ 180,404
40	Interest Income	-2.0%	\$ 407,365	\$ 227,149	\$ 180,216
41	Interest Expense	0.7%	\$ (139,407)	\$ (154,667)	\$ 15,260
42	Non-Operating Income (Expenses)	-0.4%	\$ 87,370	\$ 1,779,471	\$ (1,692,101)
43	Total Non-Operating Gain (Loss)	-4.8%	\$ 969,332	\$ 2,247,884	\$ (1,278,552)
44	Net Income	-15.4%	\$ (3,123,627)	\$ (4,444,335)	\$ 1,320,708
45	Operating Margin %		-18.11%	-33.98%	15.87%
46	Net Margin %		-13.82%	-22.57%	8.74%
47	Payroll as % of Operating Expense		58.13%	57.60%	

Eastern Plumas Health Care
Comparative Balance Sheets - Board Report
DRAFT
Dates as Indicated

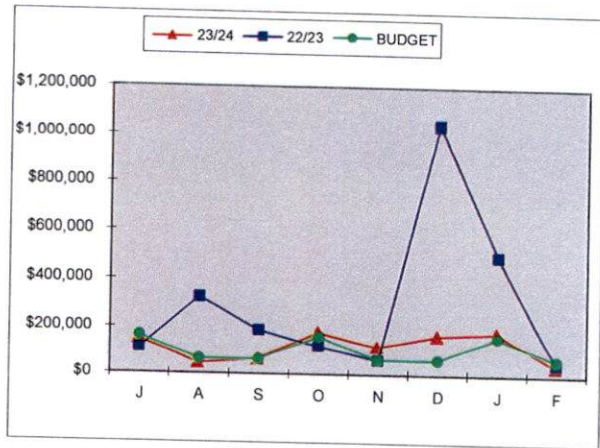
	FYE as of 2/29/24	FYE 2/28/2023	FYE 2/28/2022	FYE 2/28/2021	FYE 2024-2023	
					\$ Change	% Change
Assets						
Current Assets						
Cash	\$ 997,517	\$ 1,251,360	\$ 1,361,150	\$ 687,489	\$ (253,843)	-20.29%
Short-term Investments (LAIF)	\$ 10,859,002	\$ 12,872,845	\$ 27,375,475	\$ 19,908,959	\$ (2,013,843)	-15.64%
Total Cash and Equivalents	\$ 11,856,519	\$ 14,124,205	\$ 28,736,626	\$ 20,596,448	\$ (2,267,686)	-16.06%
Patient Accounts Receivable	\$ 17,352,646	\$ 9,338,523	\$ 5,867,729	\$ 5,336,358	\$ 8,014,123	85.82%
Accounts Receivable Reserves	\$ (9,286,045)	\$ (3,744,325)	\$ (2,138,587)	\$ (1,976,056)	\$ (5,541,720)	148.00%
Net Accounts Receivable	\$ 8,066,601	\$ 5,594,199	\$ 3,729,142	\$ 3,360,302	\$ 2,472,402	44.20%
% of Gross Account Receivables	46.5%	59.9%	63.6%	63.0%		
Inventory	\$ 590,702	\$ 481,936	\$ 450,850	\$ 262,207	\$ 108,766	22.57%
Other Assets	\$ 542,931	\$ 817,014	\$ 296,438	\$ 658,922	\$ (274,083)	-33.55%
Total Other Assets	\$ 1,133,633	\$ 1,298,950	\$ 747,287	\$ 921,129	\$ (165,317)	-12.73%
Total Current Assets	\$ 21,056,753	\$ 21,017,353	\$ 33,213,055	\$ 24,877,879	\$ 39,400	0.19%
Fixed Assets						
Land	\$ 1,166,344	\$ 1,166,344	\$ 1,123,344	\$ 1,123,344	\$ -	0.00%
Buildings	\$ 15,220,840	\$ 15,218,416	\$ 14,878,413	\$ 14,837,671	\$ 2,424	0.02%
Capital Equipment	\$ 16,411,290	\$ 15,320,049	\$ 14,839,189	\$ 14,372,618	\$ 1,091,241	7.12%
In Progress	\$ 3,385,744	\$ 2,394,949	\$ 493,703	\$ -	\$ 990,795	41.37%
Total Plant & Equipment	\$ 36,184,218	\$ 34,099,757	\$ 31,334,649	\$ 30,333,632	\$ 2,084,460	6.11%
Accumulated Depreciation	\$ (23,938,454)	\$ (22,968,891)	\$ (22,081,321)	\$ (21,045,234)	\$ (969,563)	4.22%
Net Fixed Assets	\$ 12,245,764	\$ 11,130,866	\$ 9,253,329	\$ 9,288,397	\$ 1,114,897	10.02%
Total Assets	\$ 33,302,517	\$ 32,148,220	\$ 42,466,384	\$ 34,166,277	\$ 1,154,297	3.59%
LIABILITIES AND RETAINED EARNINGS						
Current Liabilities						
Accounts Payable	\$ 952,524	\$ 1,182,434	\$ 777,650	\$ 742,280	\$ (229,910)	-19.44%
Accrued Payroll & Benefits	\$ 1,406,593	\$ 2,208,726	\$ 1,297,751	\$ 1,060,803	\$ (802,133)	-36.32%
Other Current Liabilities	\$ 5,161	\$ 1,947,340	\$ 6,766,383	\$ 12,556,892	\$ (1,942,179)	-99.73%
Total Current Liabilities	\$ 2,364,278	\$ 5,338,501	\$ 8,841,784	\$ 14,359,974	\$ (2,974,223)	-55.71%
Long-Term Liabilities						
Loans	\$ 4,267,663	\$ 4,596,825	\$ 4,902,430	\$ 5,343,740	\$ (329,162)	-7.16%
Capitalized Leases	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Long Term Liabilities	\$ 4,267,663	\$ 4,596,825	\$ 4,902,430	\$ 5,343,740	\$ (329,162)	-7.16%
Deferred Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL LIABILITIES	\$ 6,631,941	\$ 9,935,326	\$ 13,744,214	\$ 19,703,714	\$ (3,303,385)	-33.25%
Fund Balance	\$ 26,670,576	\$ 22,212,895	\$ 28,722,170	\$ 14,462,562	\$ 4,457,681	20.07%
TOTAL LIABILITIES AND FUND BALANCE	\$ 33,302,517	\$ 32,148,220	\$ 42,466,384	\$ 34,166,277	\$ 1,154,297	3.59%

EASTERN PLUMAS HEALTH CARE MONTHLY FINANCIAL GRAPHS FOR THE YEAR ENDED JUNE 30, 2024

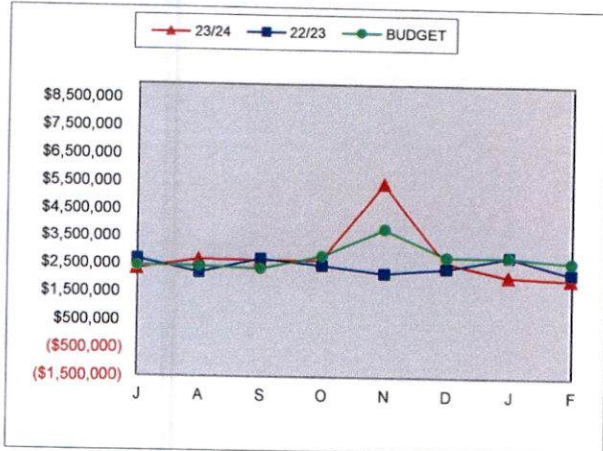
1. GROSS PATIENT REVENUE



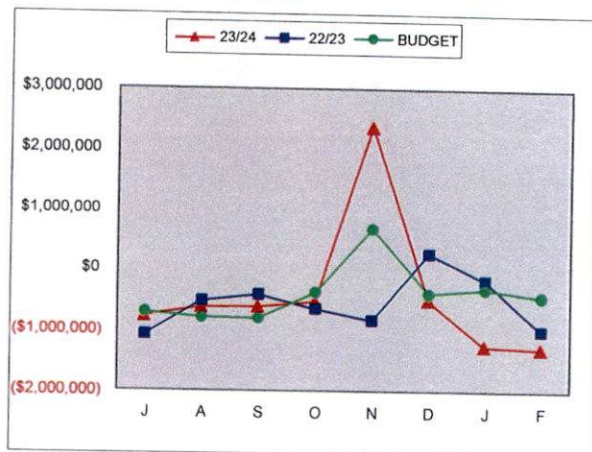
4. NON-OPERATING INCOME



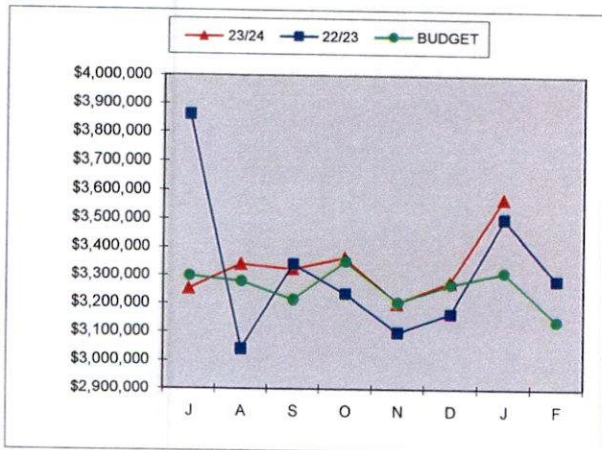
2. ESTIMATED NET REVENUE



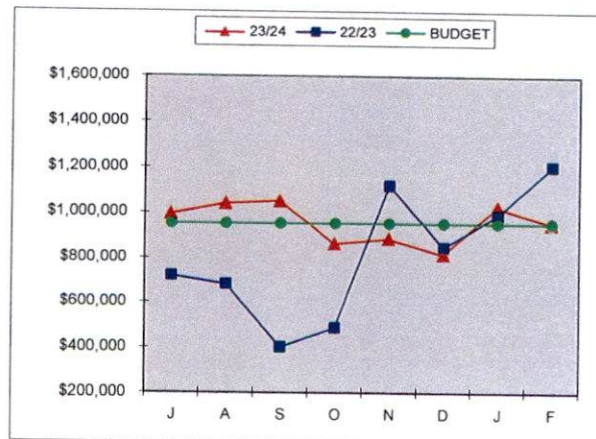
5. NET INCOME (LOSS)



3. OPERATING EXPENSES

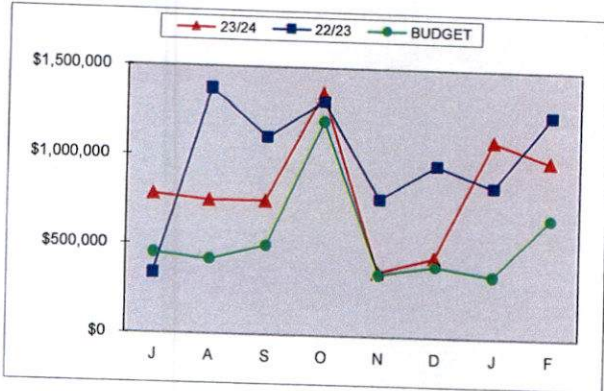


6. ACCOUNTS PAYABLE

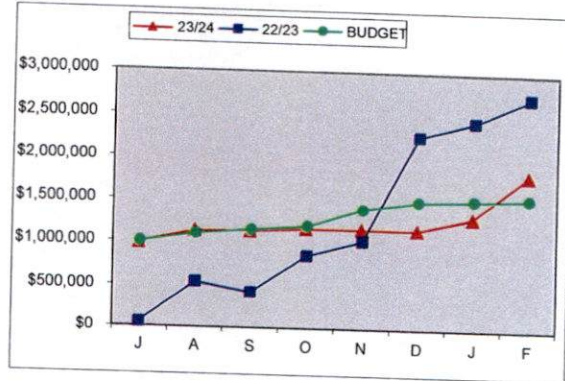


EASTERN PLUMAS HEALTH CARE
MONTHLY FINANCIAL GRAPHS
FOR THE YEAR ENDED JUNE 30, 2024

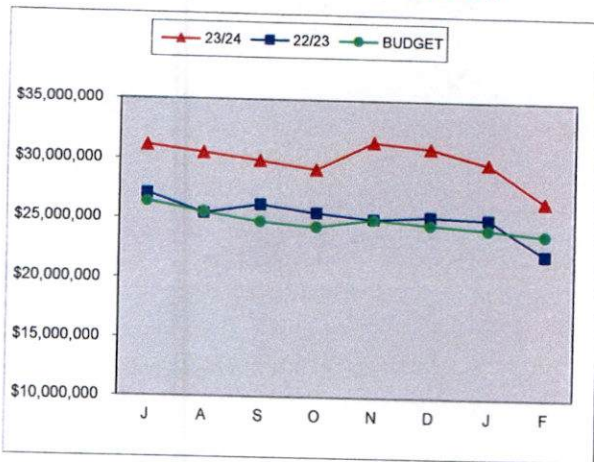
7. OPERATING CASH



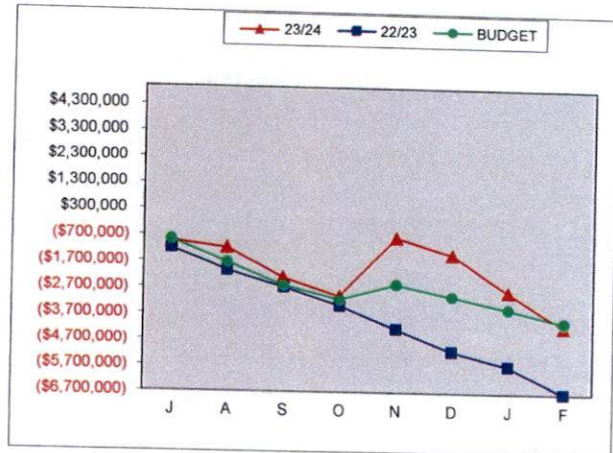
10. CAPITAL EXPENDITURES-YTD



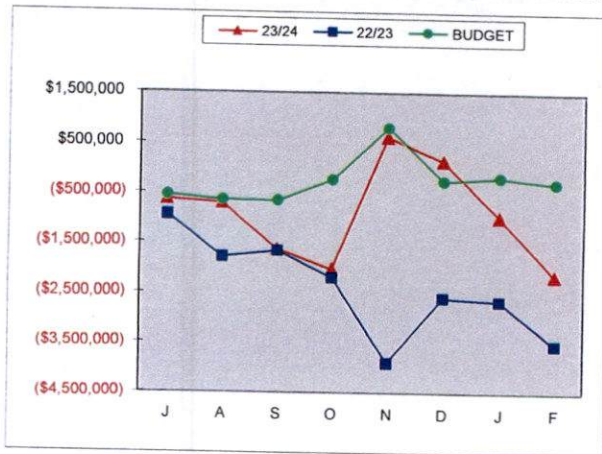
8. FUND BALANCE + NET INCOME (LOSS)



11. YEAR TO DATE OPERATING INCOME (LOSS)



9. EARNINGS BEFORE INTEREST, DEPRECIATION & AMORTIZATION



12. RETURN ON EQUITY

